

## Risk assessment for offsite activity- Dance & Performing Arts



### COMPLETE ALL SECTIONS

Risk Assessment – EPIC DANCE & GYMNASTIC CLASSES			
School/Group: EPIC DANCE ACADEMY	Venue/Purpose: DANCE STUDIOS / HIRE OF HALLS		VENUE: ALL (BETTER GYM, LA, RIVERSIDE, PYE GREEN, OLDBURY ACADEMY, HYBRID STUDIOS)
Leader: SARAH CRANE (DBS), TENECIA SMITH, GEORGIA MILLS, EMILY WELBORN, HELEN MARTIN  SUPPORT STAFF: LUCY CHAPMAN, AMY VICKERS, BETH DONNELLY, JESSICA COOPER, ERIN CARR, TENECIA SMITH	Other Staff: (SEE PREVIOUS)	Lead staff have a fully enhanced DBS, First Aid Training and Fire Safety in Education training!	Ratio: 1:20 (Dance Class) 1:15 (Gym class) (All age dependant)

Identifying Significant Hazards (Assessing the Risk)	Low, Medium or High (Rating the Risk)	Control Measures (Reducing the Risk)	Persons Responsible
Hall /Studio	- Medium	- Ensure floor Space/Stage is clean and dry	- Instructor(s), staff/volunteers and school
Clothing/Footwear	- Low	- Ensure children/participants are all entering and exiting the building with a parent or guardian. Unless otherwise advised different) - No wire or cables around sound technician and lighting - All participants should be wearing trainers/pumps (dance shoes) and be wearing dance or sportswear (barefoot for style of dance)	- Instructor/Participants/Parents
Windows/Doors	- Low	- Windows and doors to be opened/closed according to temperature of space used	- Instructor / School / staff
Fire Exits	- Medium	- Fire exits MUST remain closed - All participants and staff should be aware of where fire exits are located and that all fire exists are clear	- School/ instructor/ participants

<b>Health and Safety of Group</b>	- <b>Low</b>	- <b>Dance coaches will have will have an enhanced DBS and will have First aid training</b>	- Instructor
<b>Alternative Plans (“Plan B”/ “Plan C”)</b> (Activities must be risk assessed and have parental consent)			
<b>Ongoing Risk Assessment</b> 1. Apply control measures 2. Monitor how effective they are 3. Change, adapt, revise as required			
<b>Emergency Home Based Contacts and Procedures</b>			
<b>If anyone is injured contact emergency services in the first instance and office contact (see accident report book)</b>			
<b>Review Comments</b>			
Completed by:	Date:	I confirm that this risk assessment has been shared with all accompanying adults and, where possible and in an appropriate manner, with participants.	
Signed:	Group Leader:		
(Dance/Fitness Instructor)			